

Vendor Application



*Application Deadline
May 1st, 2018*

Kodiak Crab Festival 2018
May 24th - May 28th



2018 Booth Site Application & Agreement

Application Deadline May 1st, 2018

Name of Organization _____

Type of Organization For-Profit Business Non-Profit Group Individual

Main Booth Contact _____

Phone Number _____ Email _____

Mailing Address _____ City _____ State _____

Food Booth

Briefly describe what you will be selling _____

Using an outside charcoal/propane grill Yes No If yes , how many? _____

Note: All vendors who will be using a charcoal or gas barbecue grill must place the grill adjacent to their booth. No grills will be allowed in the space in front of the booths

Food Booth Vendor Paperwork completed and returned to the DEC Yes No

Merchandise Booth

Briefly describe what you will be selling _____

Game Booth

Games you will be providing _____

Note: Games of Skill & Chance are governed by and must be operated in accordance with Alaska Statutes. You must have an Alaska State permit for games of skill and chance. This applies to all for-profit and non-profit enterprises. For more information contact State of Alaska Department of Revenue Charitable Gaming Division at 907 465 2229

Other (please specify) _____

Note: Walking vendors must pay the minimum 10 x 10 foot booth cost

Liability Insurance

All vendors are required to carry Comprehensive General Liability insurance for the duration of the Kodiak Crab Festival at limits of \$2,000,000.00 Aggregate/\$1,000,000.00 Occurrence. The policy must name Kodiak Area Chamber of Commerce as an additional insured and a Certificate of Insurance must be provided to the Kodiak Area Chamber of Commerce prior to the start of the Kodiak Crab Festival. Liability Insurance documentation must be returned with Booth Application & Agreement

Actual Booth Depth _____

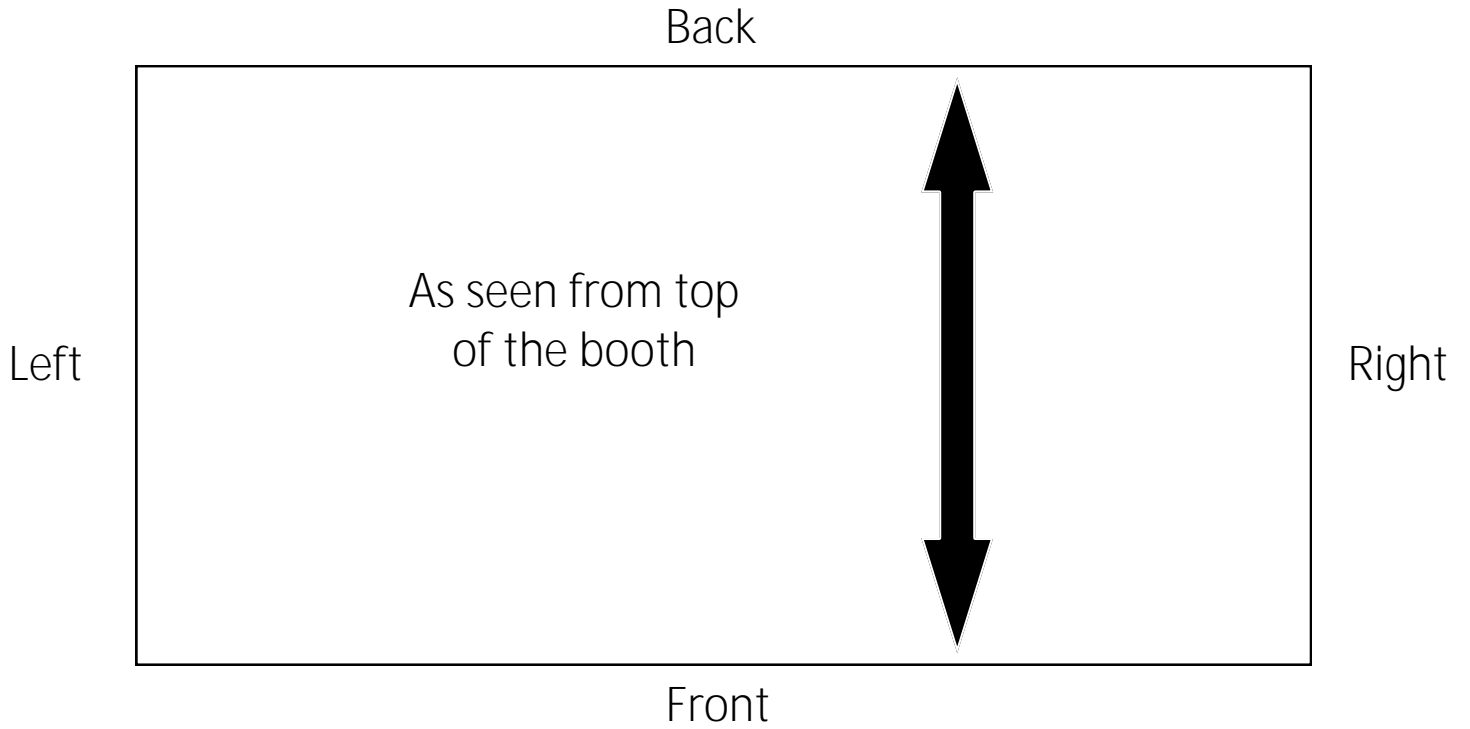
Note: Your booth space will be 10 ft deep unless otherwise indicated. An additional fee of \$1.25 per square foot for non-profits and \$2.50 for for-profits and individuals will be charged for any booth deeper than 10 feet

Actual Booth Length (measure from Hitch to bumper - see diagram) _____

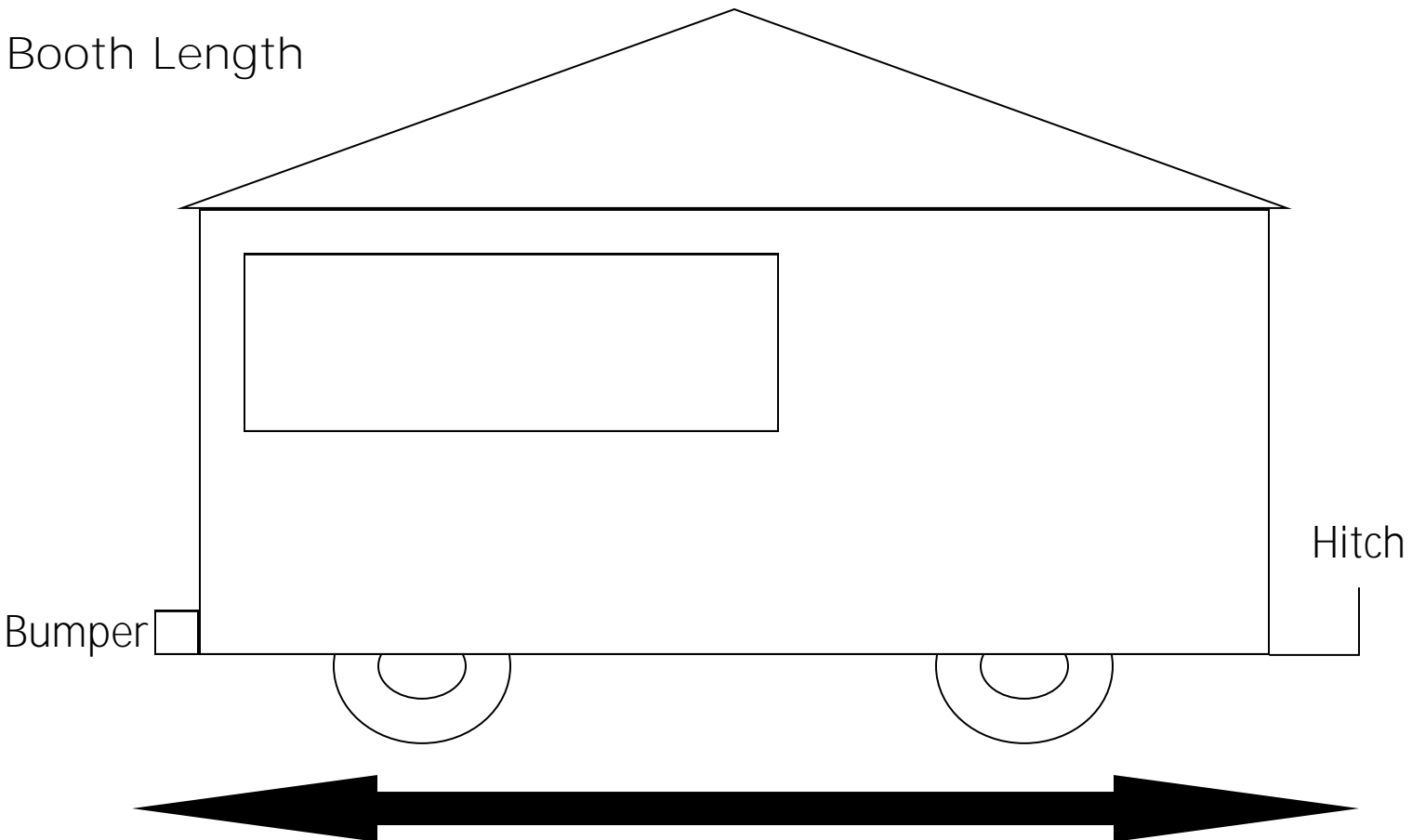
For Booth spaces over 10 x 30 feet contact the Kodiak Chamber of Commerce directly for availability 907 486 5557

Vendor Measurement Diagrams

Booth Depth



Booth Length



Non-profit Groups Only

Booth Space Requested	Not Using an Outdoor Grill	Using an Outdoor Grill (includes 5 feet extra space)	Booth Space Requested Cost
10 x 10 Feet or Less	\$150.00	\$200.00	
10 x 11 Feet	\$162.50	\$212.50	
10 x 12 Feet	\$175.00	\$225.00	
10 x 13 Feet	\$187.50	\$237.50	
10 x 14 Feet	\$200.00	\$250.00	
10 x 15 Feet	\$212.50	\$262.50	
10 x 16 Feet	\$225.00	\$275.00	
10 x 17 Feet	\$237.50	\$287.50	
10 x 18 Feet	\$250.00	\$300.00	
10 x 19 Feet	\$262.50	\$312.50	
10 x 20 Feet	\$275.00	\$325.00	
10 x 21 Feet	\$287.50	\$337.50	
10 x 22 Feet	\$300.00	\$350.00	
10 x 23 Feet	\$312.50	\$362.50	
10 x 24 Feet	\$325.00	\$375.00	
10 x 25 Feet	\$337.50	\$387.50	
10 x 26 Feet	\$350.00	\$400.00	
10 x 27 Feet	\$362.50	\$412.50	
10 x 28 Feet	\$375.00	\$425.00	
10 x 29 Feet	\$387.50	\$437.50	
10 x 30 Feet	\$400.00	\$450.00	

Total Booth Space Requested Cost..... _____

Booth will fit within a 10 foot deep space Yes No If no, \$1.25 per extra sq foot _____

Corner Space (Allows vendor to operate out front and one side), \$150 extra..... _____

Electrical (view page 4-5 of Vendor Handbook for details)

Fee Per Outlet Connection (used for ventilation or lighting), \$40 flat fee..... _____

Full Power Service (used for cooking, heating, refrigerators, freezers, etc), \$70 flat fee... _____

Limited 220 Volt Power (used for deep fat fryers or griddles) \$85 flat fee..... _____

Garbage Disposal Fee..... \$75 _____

TOTAL FEES to remit with application..... _____

For-Profits or Individuals Only

Booth Space Requested	Not Using an Outdoor Grill	Using an Outdoor Grill (includes 5 feet extra space)	Booth Space Requested Cost
10 x 10 Feet or Less	\$275.00	\$375.00	
10 x 11 Feet	\$300.00	\$400.00	
10 x 12 Feet	\$325.00	\$425.00	
10 x 13 Feet	\$350.00	\$450.00	
10 x 14 Feet	\$375.00	\$475.00	
10 x 15 Feet	\$400.00	\$500.00	
10 x 16 Feet	\$425.00	\$525.00	
10 x 17 Feet	\$450.00	\$550.00	
10 x 18 Feet	\$475.00	\$575.00	
10 x 19 Feet	\$500.00	\$600.00	
10 x 20 Feet	\$525.00	\$625.00	
10 x 21 Feet	\$550.00	\$650.00	
10 x 22 Feet	\$575.00	\$675.00	
10 x 23 Feet	\$600.00	\$700.00	
10 x 24 Feet	\$625.00	\$725.00	
10 x 25 Feet	\$650.00	\$750.00	
10 x 26 Feet	\$675.00	\$775.00	
10 x 27 Feet	\$700.00	\$800.00	
10 x 28 Feet	\$725.00	\$825.00	
10 x 29 Feet	\$750.00	\$850.00	
10 x 30 Feet	\$775.00	\$850.00	

Total Booth Space Requested Cost..... _____

Booth will fit within a 10 foot deep space Yes No If no, \$2.50 per extra sq foot _____

Corner Space (Allows vendor to operate out front and one side), \$150 extra..... _____

Electrical (view page 4-5 of Vendor Handbook for details)

Fee Per Outlet Connection (used for ventilation or lighting), \$40 flat fee..... _____

Full Power Service (used for cooking, heating, refrigerators, freezers, etc), \$70 flat fee... _____

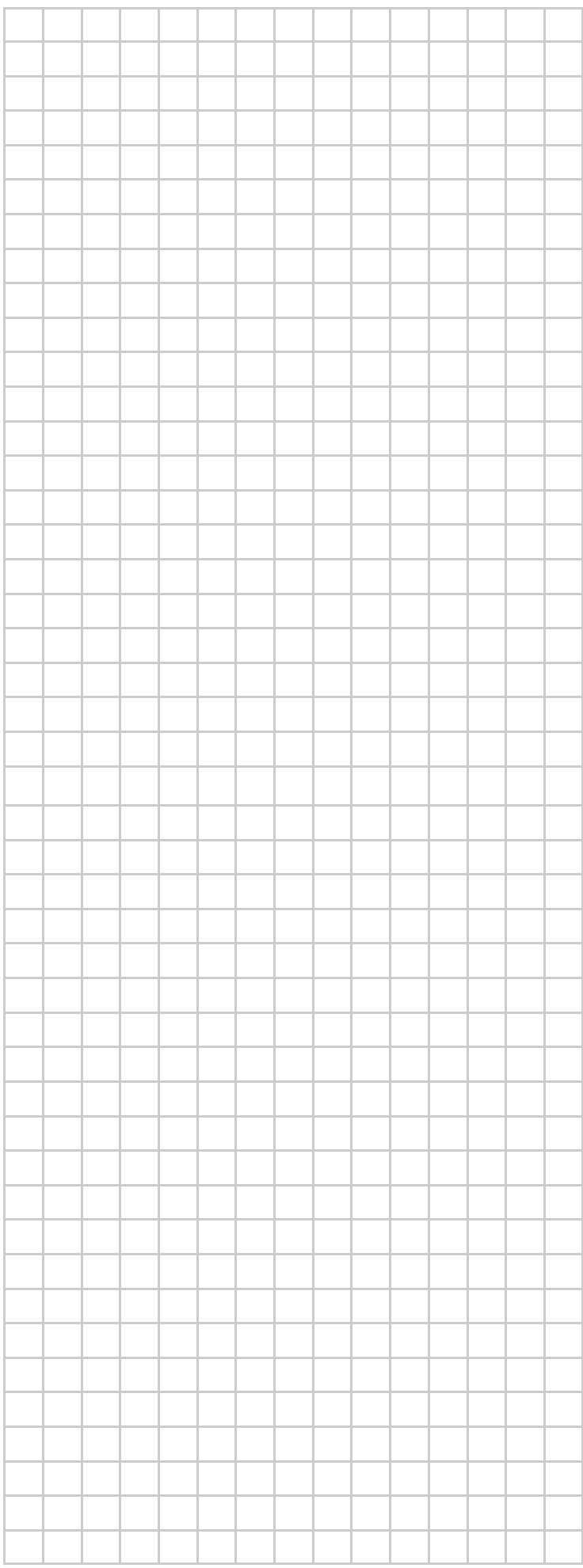
Limited 220 Volt Power (used for deep fat fryers or griddles) \$85 flat fee..... _____

Garbage Disposal Fee..... \$75 _____

TOTAL FEES to remit with application..... _____

Vendor Booth Diagram

Please provide a detailed drawing of booth, including the hitch along with the location of door(s), propane tanks, and grills
1 square = 1 foot



Signature and Payment Page

Cancellation and Refund Policy

Any cancellations or changes to this contract must be submitted in writing to the Kodiak Chamber of Commerce office no later than May 1st, 2018. Upon written request, refunds will be made in full with the exception of a \$50 service fee. After May 1st, 2018 no refunds will be made.

Late Applications

Vendor applications submitted after May 1st, 2018 will be subject to a \$100 late processing fee.

Rules and Regulations

Vendors should thoroughly read over the Crab Festival Vendor Handbook available online at kodiakchamber.org. Copies can be requested by contacting the Kodiak Chamber of Commerce. All regulations will be strictly enforced.

Submission

Vendor Applicants should submitted completed Vendor Application, together with Total Payment calculated on proceeding pages. Documentation of Liability Insurance must also be submitted along with any Vendor Application.

I/We have read and understand the rules and conditions for booth operations during the Kodiak Crab Festival

I/We hereby contract for exhibition space(s) and agree to the rules and conditions stated herein

Signature _____
Individual, Business or Non-Profit Representative

Date _____

Payment Method

- Check attached (made payable to Kodiak Chamber of Commerce)
 Visa MasterCard

Credit Card Number _____

Expiration _____ CVV _____ Billing Zip Code _____

For Office Use Only

- Chamber Master
 Insurance
 Map
 Group

Received \$ _____

Check # _____ Cash Visa Master Card

Payment Received From _____

Date Received _____ Received By _____

Cancelled By _____

Date Notified _____ Received By _____