

**Kodiak Chamber of Commerce
Board of Directors Meeting Minutes
Monday, December 29, 2014
Kodiak Chamber of Commerce Conference Room**

Present:

President Peterson	Borough Rep. Cassidy
Past President Deal	Board member Bonney
USCG Base Rep. Capt. Westling	Secretary/Treasurer Blondin
Board member Simeonoff	
Board member McLaughlin	

Excused

Vice President Knight	USCG Air Station Rep. Capt. Rivera
Board member Turner	KEA Rep Scott
Board member Randolph	City Rep. A. Kniaziowski
Board member R. Kniaziowski	KICVB Rep. McCarthy

Staff:

Trevor Brown, Executive Director	Stephanie DeLaGarza, Administrative Assistant
Summer Wood, Comm. Rel. Director	

CALL TO ORDER

- President Peterson chaired the meeting at the Kodiak Chamber of Commerce Conference Room. The meeting was called to order at 12:05 p.m.

APPROVAL OF AGENDA - Corrections/Additions

Board Member Bonney moved to approve the agenda. Board member Simeonoff seconded. Motion passed.

CONSENT AGENDA

1. October 20, 2014 Board Minutes
2. Executive Director's Report
3. Community Relations Report
4. Membership

President Peterson motioned to approve the Consent Agenda. Board member Blondin seconded. Motion passed.

ACTION ITEMS

1. Member Janet Wentz request for discussion on Sales Tax

Janet Wentz addressed the board on an issue that she has with the bazaars not charging sales tax. According to Ms. Wentz this negatively impacts her business due to the fact that the bazaars sell the same merchandise that she sells in her gallery. She discussed Sitka's ordinance on sales tax but did not have information to give on the ordinance. Ms.

Wente requests that the Chamber back her up on this issue. The Chamber will review the issue and provide Ms. Wente with a status report on its decision.

2. September, October, November Financial Statements

Executive Director Brown updated the board on the September, October, November Financial Statements. Board discussion followed. Board Member Bonney motioned to approve the September, October, November Financial Statements. Board member McLaughlin seconded. Motion passed.

3. Strategic Planning Meeting

The Board decided that March will be the best time to have a strategic planning meeting. The board gave the staff a list of tasks to accomplish before the next board meeting.

OLD BUSINESS

1. Public Awareness Campaign for Seafood Industry

Board Member Bonney discussed how well the campaign preformed. Board member Bonney stated that the Chamber needs to have a meeting with the Daily Mirror to discuss phase two.

NEW BUSINESS

1. 2015 Budget Review

Executive Director Brown updated the board on the 2015 Budget review. Board discussion followed.

2. ComFish

Executive Director Brown updated the board on the status of ComFish 2015. The decorator for ComFish will send the items down but will not have the man power to assemble due to the Sportsmanship Show being on the same weekend. Executive Director Brown stated that this would not be an issue and that the staff will handle the set up and take down. If additional help is needed the Chamber can hire a local person.. Laney Welch has informed the Chamber that she will not be assisting with ComFish this year. The Chamber currently has 13 booth reservations and expects to sell out in February.

3. ChamberMaster

Executive Director Brown and Administrative Assistant Stephanie DeLaGarza gave the board a detailed explanation of ChamberMaster. Board discussion followed.

4. Open

BOARD COMMENTS

The board made a decision to assist Janet Wente by providing research on different city sales tax ordinances from around Alaska. Board Member Bonney made a motion for the staff to do research on tax structures across the state. Past President Deal seconded the motion. Motion passed.

ADJOURNMENT

-Board Member Bonney made a motion to adjourn the meeting. Past President Deal seconded the motion. Motion passed.

-Meeting adjourned at 1:18 p.m.